



<b>Title/Position:</b>	Product Community Chair – Baan	
<b>Incumbent:</b>	Varies by Product Committee: Baan IV                                      Baan V Baan and LN Tools                      ERP LN	
<b>Responsible to:</b>	Baan – Director of Baan/LN User Group	
<b>Main Relationships:</b>	<i>Internal</i>	Director of Baan/LN User Group Management Office Liaisons Product Community Chairs Product Community Leadership Teams
	<i>External</i>	Baan/LN Members
	<i>Infor</i>	Infor Mosaic Liaison Infor Baan LN Product Specialist

**Profile:**

Key responsibilities of the Product Committees are to share best practices and act as a liaison between the Mosaic membership and Infor. This includes suggesting enhancements and influencing the future direction of Infor solutions. In this role, the Product Community Members are direct participants in conference calls that are the major vehicles for communication with Infor. Communication with the Mosaic Baan user group community is through the website, newsletter and direct product community member contact.

In the role as Chair of one of these Product Communities, the following duties are required:

- Assure all deliverables of the Product Community are delivered in a timely manner
- Chair a monthly call with Product Community members
- Recruit new Product Community members and support group members as required
- Serve as liaison between Infor representatives and the Product Community
- Assist with planning of Mosaic events as required
- Represent the Product Community on a monthly chair call.

**Time Requirements:**

Monthly Product Community Chair calls	1 ½ hrs (½ hr prep/1 hr actual) per month
Monthly Product Community conference calls	1 ½ hrs (½ hr prep/1 hr actual) per month
Provide updates to website	2 hrs per month
Communication with Community	2 hrs per month
Participate at Mosaic conferences or Inforum events when planned	6 days per year

**If you are interested in taking on this role, please contact Mosaic Headquarters by phone at 866.941.0763 or by email at [info@mosaicusergroups.org](mailto:info@mosaicusergroups.org).**